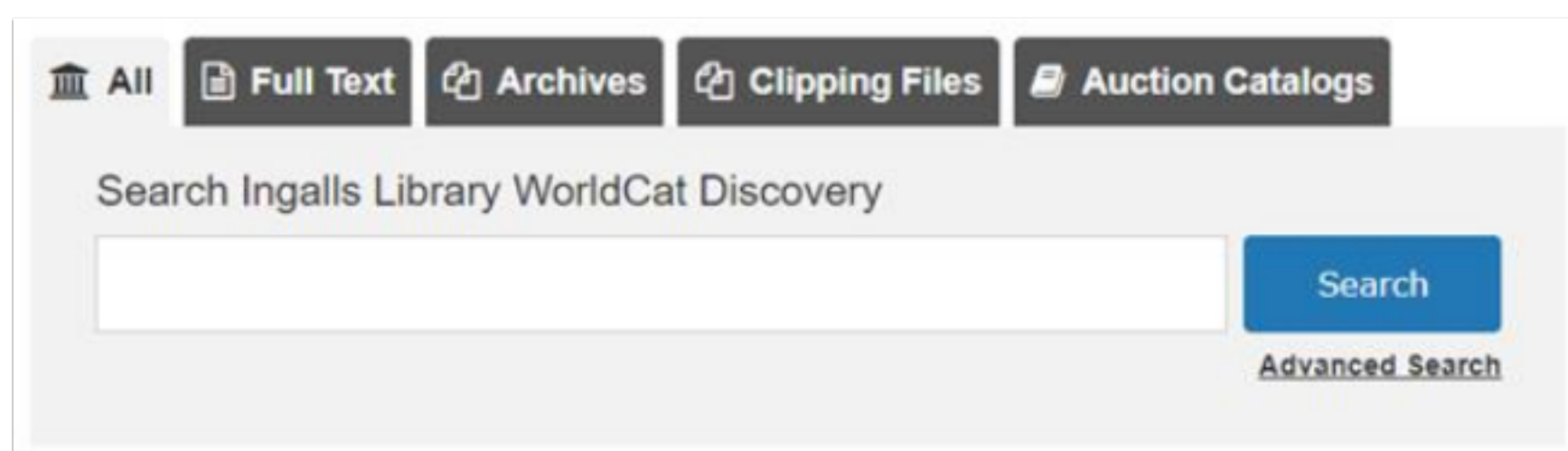


## Introducing WorldCat Discovery, the library's new catalog

WorldCat Discovery can be accessed through the search bar on the library's homepage, or directly at <https://ingallslibrary.on.worldcat.org/discovery>. Use the catalog to:

- Search for library print holdings
- Place holds to request materials
- Find and access full-text articles through electronic resources like JSTOR
- Find and access digitized books
- Find and access digitized photographs from the museum archives



## The Aleph Catalog has been turned off

Key changes include the removal of the “basic catalog search” option on the Ingalls Library website and the function of the “Held by Cleveland Museum of Art” link (it no longer takes the user to the Aleph catalog).

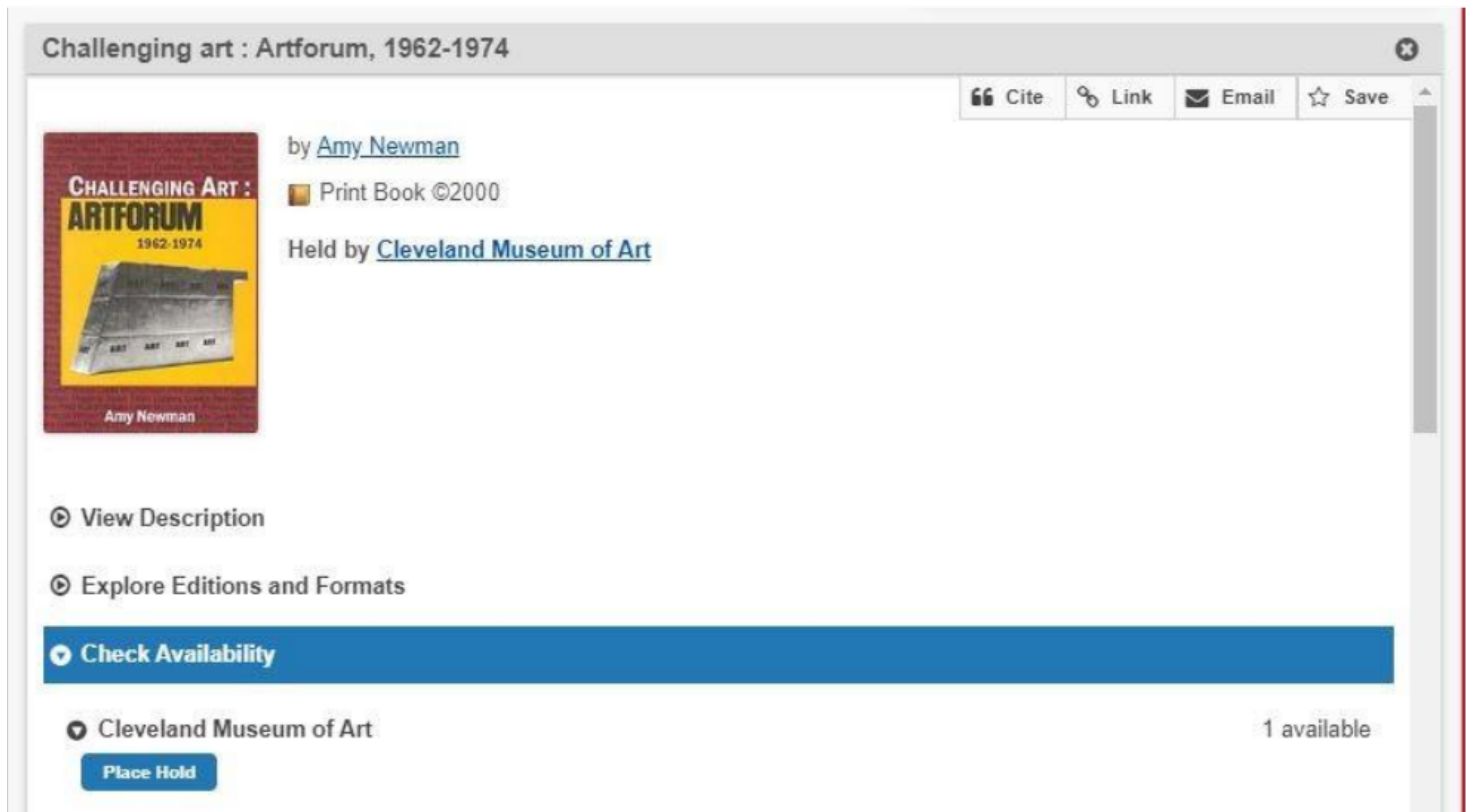


## Requesting an Item

Search for your item. When you have found the item you want to request, click the item's title to be taken to a details page.

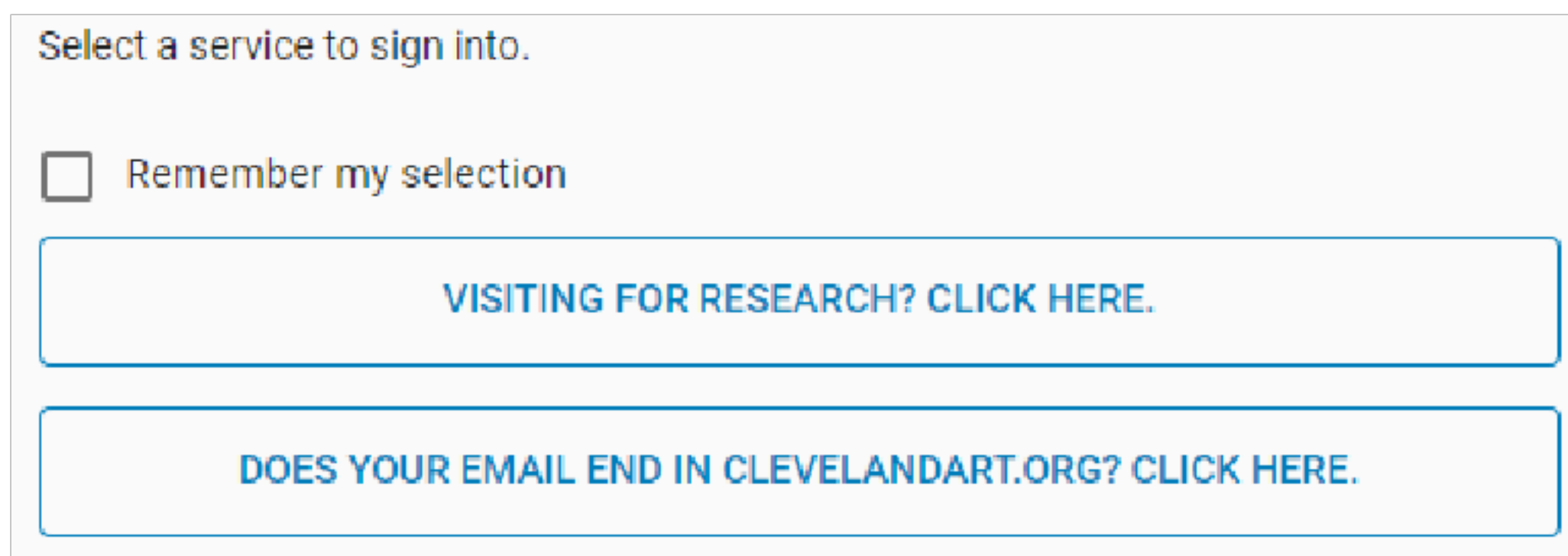


When you arrive at the details page (pictured below), click the “Place Hold” button near the bottom left of the screen.



You will be prompted to log in.

The login screen is pictured below. Choose the first button and follow the prompts to enter your credentials.




Your username will be the email address we have on file for you. The first time you log in, enter your email address in the User Name box and click the Set/Reset Password button. Follow the instructions to set up your password.

**SIGN IN**


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If you do not have an account, contact your assigned librarian or the circulation desk. If you have trouble logging in, contact [syslib@clevelandart.org](mailto:syslib@clevelandart.org) for assistance.

The place a hold form looks like this.



**Challenging art : Artforum, 1962-1974**  
by [Amy Newman](#)

 **Print Book**  
**OCLC Number:** 44016561

I need \*

Any Copy
▼

I want to pick up at \*

Ingalls Library
▼

Item description(s)/Notes

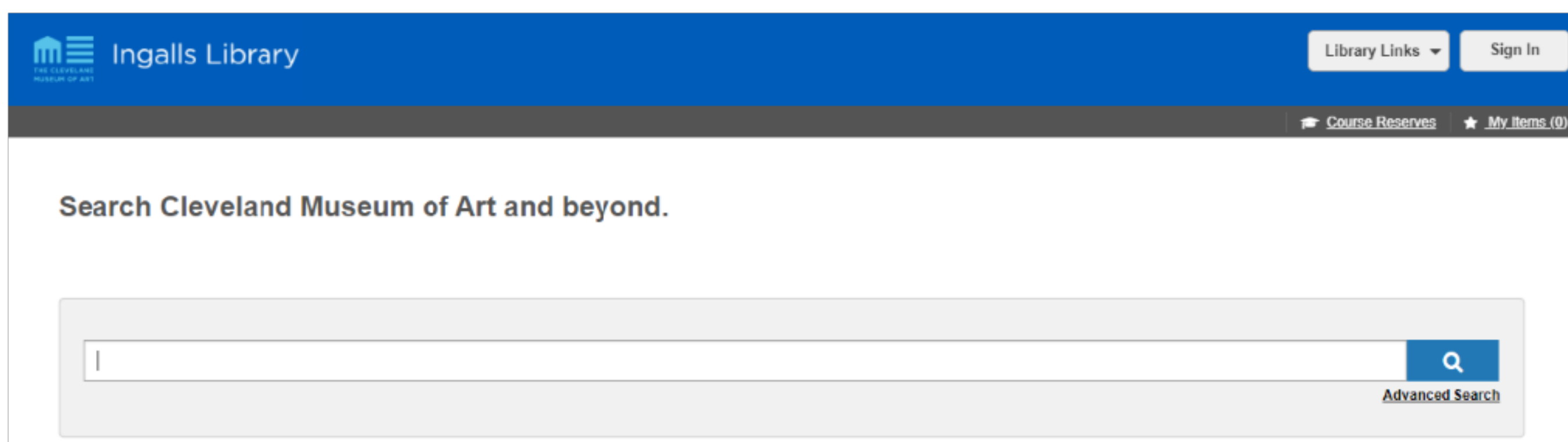
The “I want to pick up at Ingalls Library” box is required but does not mean that you need to pick up your item. We will deliver the item to your shelf in the Ingalls Library or directly to you if you are in the Larry Sears and Sally Zlotnick Sears Reading Room when the item is paged. If you need to convey any special delivery instructions, enter them in the Item description(s)/Notes text box.

The request screen for serials issues looks slightly different. If you are requesting a serials issue, scroll through the holdings and select the issue that you need. Due to irregularities with migrated serials data, on some titles you may notice the issues displaying out of order. If you have trouble locating the checkbox for the specific issues that you need, choose “Special Request” from the “I need” drop down menu and enter issue information in the Item description(s)/Notes text box.

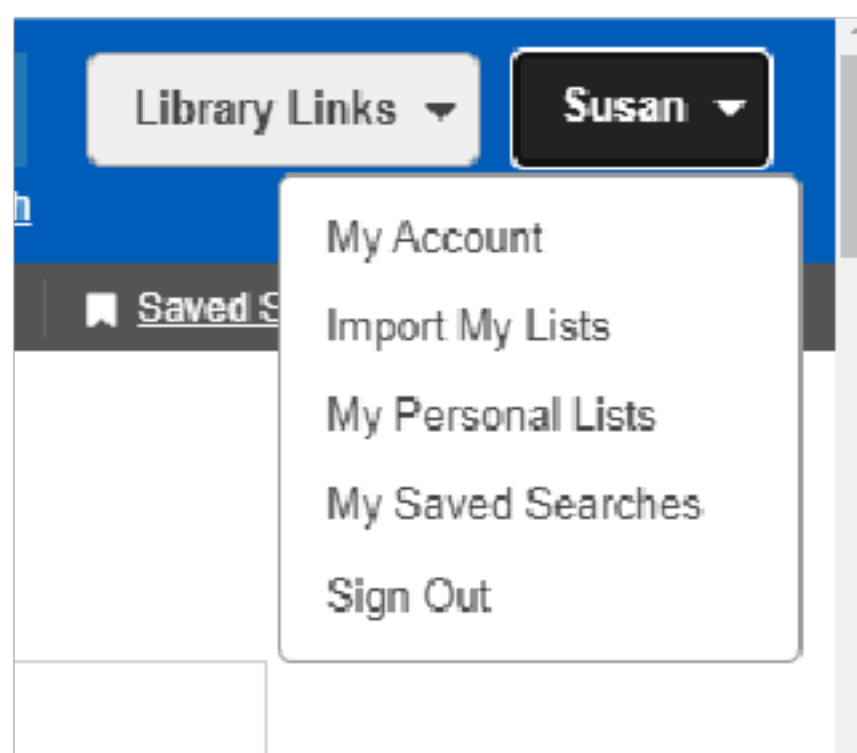


### Viewing your user account

To view your account, log in using the button at the top right-hand corner of WorldCat Discovery.



Once you are logged in, choose the “My Account” menu option in the dropdown menu. From there you can view your checkouts and the holds you have placed.



## Search Scope

The default search scope has been changed from “Libraries Worldwide” to “Cleveland Museum of Art” in order to provide more accurate search results to our users. If you would like to search for items held by other libraries for research purposes, click the “Libraries Worldwide” box in the “Held by” section of the search facets section and proceed with your search.

▼ Held By Library

Libraries Worldwide

Cleveland Museum of Art